

# Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

#### REQUEST FOR QUOTATION

### IEC MATERIALS FOR WOMEN'S MONTH 2024 (GAD))

Purchase Request No. 2024-02-0556
Approved Budget for the Contract: #313,950.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>IEC Materials for Women's Month 2024 (GAD)</u> to apply the sum of <u>Three Hundred Thirteen Thousand and Nine Hundred Fifty Pesos Only (#2 313,950.00) inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:</u>

Qty.	Unit	ITEM/S DESCRIPTION	
897	pax	IEC material (see attachments)	

 The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement2021@gmail.com

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA Head, Procurement Office Southern Luzon State University Lucban, Quezon

Tel. No.: (042)540-6519



### Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

## REQUEST FOR QUOTATION

Office/E	nd-User:		Gender and Development	Date:			
COMP	ANY NAN	AE:		PR No.:	2024-02-0556		
ADDRE	ESS :						
TEL. NO./FAX NO.: TIN No.:							
Please quote your lowest price on the item(s) listed below, subject to the Terms & Conditions stated below and submit your quotation duly signed by your representative not later than							
TERMS and CONDITIONS  1. All entries must be typewritten or legibility written. 2. Delivery period within upon conforme of the approved Purchase Order (P.O). Administratitive penalties to Sec. 69 of the Revised IRR-RA 1984 shall be imposed for non-delivery without valid reason. 3. Warranty shall be for a minimum of three (3) months for Supplies & Materials; (1) one year for Equipment from date of acceptance by the end-user. 4. Price validity shall be for a period of sixty (60) calendar days. 5. Suppliers required to submit updated documents yearly such as G-EPS Resgistration, Certificate of Tax, Mayor'sPermit, DTI, Bank Name/Account and Branch for evaluation of the Procurement Office upon submission of the quatation. 6. Bidders shall submit complete specifications showing products certification, if applicable. 7. Please indicate the brand for each items being offered. 8. The Approved budget celling for this procurement is			upon conforme of the approved Purchase Order (P.O). c. 69 of the Revised IRR-RA 1984 shall be imposed for non- mum of three (3) months for Supplies & Materials; in date of acceptance by the end-user. eriod of sixty (60) calendar days. updated documents yearly such as G-EPS Resgistration, pit, DTI, Bank Name/Account and Branch for evaluation of the issian of the quatation. te specifications showing products certification, if applicable. r each items being offered. If or this procurement is	MARIDEL C. ZABELLA Head, Procurement Office			
Item #	Qty.	Unit	ITEM/S DESCRIPTION	Unit Pri	ice Total Cost		
	897	pax	IEC material (see attachments)				
			size - 9" x 6.5" (black leather design)				
			-includes yellow and pink rectangular note pads				
			5 sticky note index flags, and 4 other				
			different sized sticky notes				
			-includes a ballpoint pen				
-			-includes a notepad (white, 150 sheets)				
	-						
	-						
				_			
				_			
Source of Fund: Warranty:							
Polium Poriad							
Price Validity:  After having carefully need & accepted your General Conditions, We quote you on the item(s) at prices note above. If the space of providec on the Delivery Period, Warranty & Price Validity are left blank, it means that I concur w/ the Terms & Conditions specified by SLSU Procurement Office.							
Printed Name/Signature/Date							
AFA-PRC-1.02 F2, REV. 4							



